

-----Original Message-----

From: [REDACTED]
Sent: 16 July 2022 12:36
To: CO QLTR <enquiries@qltr.gov.uk>
Subject: Freedom of Information request - Multi-Functional Devices and printing/scanning services contract(s)

Dear Queen's and Lord Treasurer's Remembrancer (Scotland),

I would like to make a request for the following information relating to the authority's current Multi-Functional Devices and printing/scanning services contract(s)

1. What services are included in the contract(s)? (e.g. printing vs scanning etc)
2. Which supplier is delivering them? (If in-house, please confirm or if multiple provider please identify them)
3. How many contracts does this entail and what's the award value for each?
4. When do these contracts expire and do they have any extensions?
5. What is the annual volumetric data (split by Annual Mono and Annual Colour print)?
6. What is the total number of devices supplied?
7. What Managed Print Service software solution do you use?
8. How many Mono MFDs and Colour MFDs do you have?
9. What document management solution do you use?
10. What High Volume printing devices do you use?
11. Were any framework agreements used to procure the goods/services? If so, which ones?
12. Any documentation you can provide me with, e.g. the order form
13. What department is managing the contract and who's the decision-maker?
14. How many Adobe Acrobat (standard, professional and reader) licenses do you have?
15. What is the annual cost?
16. When is the renewal date?
17. Who is responsible for the contract?
18. Do you use any other PDF editing tools?

Yours faithfully,

[REDACTED]

[REDACTED]

From: CO QLTR
Sent: 22 July 2022 08:29
To: [REDACTED]
Subject: RE: Freedom of Information request - Multi-Functional Devices and printing/scanning services contract(s)

Good morning,

The information you have requested is not recorded by QLTR as provision and management of MFDs are managed by the Crown Office and Procurator Fiscal Service (COPFS, therefore in terms of Section 17 of FOISA QLTR does not hold the information you have requested.

Section 15(1) of FOISA provides that a Scottish public authority has a duty to provide advice and assistance to a person who has made a request for information to it. I can advise that the information you seek may more effectively be obtained from COPFS.

Kind Regards

QLTR