



Scottish Government Building,
1F North, Victoria Quay
Edinburgh
EH6 6QQ

PRIVATE AND CONFIDENTIAL

Tel: 0300 020 3000
Text Relay prefix: 18001

██████████
By Email
██

28 November 2022

Dear ██████████

I refer to your e-mail of 03 November 2022 in which you requested the following information:

1. *Do you use one or more collaborative messaging apps?*

*** If no to Q1, Q2-4 do not apply to you and I do not need a response to them. ***

2. *Please supply:*

2.1. *a list of names of those apps, and*

2.2. *the total number of your employees and workers who are registered for each app.*

3. *Please provide a list names of public channels in those apps which are used primarily for non-work purposes / socialising among employees.*

4. *To the extent that these are set in the apps, please also provide the following for each channel in Q3:*

4.1. *Channel topic*

4.2. *Channel description*

4.3. *The number of members in that channel.*

This request will be managed by The Crown Office and Procurator Fiscal Service under the Freedom of Information Act (Scotland) 2002 (FOISA).

Please see below the answers to your queries:

1. Yes, COPFS use collaborative messaging apps.
2. COPFS use Microsoft Teams and Yammer. There are currently 2639 registered users for these services.

3. Microsoft Teams is used for corporate collaboration only. Yammer is used as a corporate bulletin-board system, allowing users to comment on both Corporate and Wellbeing topics.
4. There are currently 37 Yammer communities comprised of various forums relating to corporate advice and general topics. At present 2639 users can use this service.

The KLTR is a small department and our corporate functions are supported by the Crown Office and Procurator Fiscal Service. Under Section 25 of the Freedom of Information (Scotland) Act, our response is covered by the response issued to you by COPFS on 18 November 2022.

If you are dissatisfied with the KLTR response to your FOI request, you have the right to ask us to review it. Your review request should be made within 40 working days of receipt of this letter; please e-mail policy@kltr.gov.uk and we will reply within 20 working days of receipt.

The review will be undertaken by a member of the KLTR FOI unit who was not involved in the original consideration of your request.

Under section 47(1) of FOISA if the KLTR position is unchanged following a review you have the right to appeal to the Scottish Information Commissioner within six months of receiving the review.

Under section 48(c) of FOISA that right of appeal might be limited as it can be subject to what information is requested. It is for the Scottish Information Commissioner to decide if he will accept your appeal on a case by case basis.

Yours sincerely

Susan Macdonald

Senior Policy Advisor

E-mail: policy@kltr.gov.uk