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Email – kltrpolicy@copfs.gov.uk

<http://www.kltr.gov.uk>

Our ref:

Date: 17 July 2023

PRIVATE & CONFIDENTIAL

██████████
By Email
██

Dear ██████████

I refer to your e-mail of 14 July 2023 in which you requested the following information:-

Please can you provide me with information concerning the maintenance of your corporate estate i.e. operational buildings, land and any other property (e.g. investment) and schools, if they are within your jurisdiction. Not any social housing/dwellings.

Q1. What type of maintenance management model does your organisation use? E.g. Managed supply-chain, single hard-fm & soft-fm contractor, internal workforce, principal contractor etc.

Q2. Can you provide a list of the approved contractors used?

Q3. What are the total values of contracts granted?

Q4. When do these contracts expire?

Q5. What services are provided in each contract?

Q6. What procurement method was used? E.g. Open ITT, Framework if so, which one?

In terms of Section 17 of FOISA we do not hold this information. As our offices are in Victoria Quay, the Scottish Government are responsible for this – their FOI contact details are:-

[Request information - gov.scot \(www.gov.scot\)](http://www.gov.scot).

If you are dissatisfied with the KLTR response to your FOI request, you have the right to ask us to review it. Your review request should be made within 40 working days of receipt of this letter; please e-mail policy@kltr.gov.uk and we will reply within 20 working days of receipt.

The review will be undertaken by a member of the KLTR FOI unit who was not involved in the original consideration of your request.

Under section 47(1) of FOISA if the KLTR position is unchanged following a review you have the right to appeal to the Scottish Information Commissioner within six months of receiving the review.

Under section 48(c) of FOISA that right of appeal might be limited as it can be subject to what information is requested. It is for the Scottish Information Commissioner to decide if he will accept your appeal on a case by case basis.

Yours sincerely

Susan Macdonald

Senior Policy Advisor

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